



Concept Summary Instructions

IMPORTANT:

If you do not have a Michigan Education Information System (MEIS) login, which would include any non-school entity or school individual that does not have a MEIS account, please start by clicking on the link below to establish MEIS credentials (this will occur instantly). MEIS credentials are required to engage in and submit the Concept Summary application.

<https://mdoe.state.mi.us/MEIS/createnewaccount.aspx>

The following document is designed to assist Talent Consortium members in completing the Concept Summary application. This document should be used after logging into the electronic system application, which should guide you through completion of the electronic application, step-by-step. Those that have been approved will be notified within two to three weeks of submission. ***Please note: A Consortium must have an approved Concept Summary before it can move on to the next step in the application process.***

Concept Summary applicants are also encouraged to review the Marshall Plan 101 and Talent Consortium Framework documents, found here:

https://www.michigan.gov/documents/ted/Marshall_Plan_101_628007_7.pdf

https://www.michigan.gov/documents/ted/Marshall_Plan_for_Talent_Consortium_Framework_624664_7.pdf

CONCEPT SUMMARY INSTRUCTIONS

NOTE: Instructions for each section are provided in “GREEN” below each section, for reference

Name of Talent Consortium:

- **Please enter the name of the Talent Consortium in the box provided in the Concept Summary application under “Overview Information”:**

Name of Talent Consortium 	<input type="text"/>
	required

Name of proposed grant program:

- **Please enter the name of the proposed grant program in the box provided in the Concept Summary application under “Overview Information”:**

Grant Program Working Title	<input type="text"/>
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required

Fiscal Agent for the Talent Consortium (must be an ISD or School District):

- Point of Contact/Organization/Title:
 - Mailing Address:
 - Email:
 - Phone:
 - Website:
-
- **This section MUST be associated with an ISD or School District**
-
- **Please identify the Point of Contact, Mailing Address, Email Address, Phone Number, and Website (if applicable) associated with the Fiscal Agent for the Talent Consortium in the boxes provided in the Concept Summary application under “Fiscal Agent for the Talent Consortium Information”:**

Fiscal Agent for the Talent Consortium Information	
Must be an ISD or School District	Point of Contact/Organization/Title: <input type="text"/>
	Mailing Address: <input type="text"/>
	Email: <input type="text"/>
	Phone: <input type="text"/>
	Website: <input type="text"/>

Convener of Talent Consortium (may be different from fiscal agent):

- Point of Contact/Organization/Title:
 - Mailing Address:
 - Email:
 - Phone:
 - Website:
-
- **Complete this section ONLY if the Convener of Talent Consortium is different from the identified Fiscal Agent. Otherwise, please leave this section blank.**
 - **If different than identified Fiscal Agent, please identify the Point of Contact, Mailing Address, Email Address, Phone Number, and Website (if applicable) associated with the Convener of the Talent Consortium in the boxes provided in the Concept Summary application under “Convener of the Talent Consortium Information”:**

Convener of Talent Consortium

If Different From Fiscal Agent

Point of Contact/Organization/Title:

Mailing Address:

Email:

Phone:

Website:

List your Talent Consortium members (Name/Organization/Title):

- **Please enter the names of all members of the Talent Consortium in the section assigned to the type of member in the boxes provided in the Concept Summary application under “Talent Consortium Member Section”**
- **Please notice at the bottom of each individual section assigned to the type of member, an option to upload items related to that type of member is available. Please use the upload option to provide supporting documentation associated with the type of member in that section**

Talent Consortium Member Section

Please list all the members of the Talen Consortium as grouped below. When finalizing the Talent Consortium Agreement to be submitted for review by the Talent and Economic Development Department of Michigan, please include meeting schedules, recent agendas recent meeting minutes, and, if applicable, by laws or other governing documents developed by the Talent Consortium. [Note: as required by PA 227 of 2018, the Talent Consortium Agreement must be signed by all members of the Talent Consortium]

School District(s) or Intermediate School District(s) - (minimum of one required):

Name	Organization

Please upload items related to School District(s) or Intermediate School District(s)

[Click here to upload files](#)

File Name	File Size

Businesses/Employers- (minimum of two required for a Talent Consortium with Tier 1 and Tier 2 schools district(s), and/or ISD(s); for a Talent Consortium with only one Tier 3 school district the requirement is only one employer):

Name/Title	Organization

Please upload items related to Business/Employers

[Click here to upload files](#)

File Name	File Size

Post-secondary: Community colleges, colleges or universities, propriety and trade schools:

Name/Title	Organization:

Please upload items related to Post-secondary

[Click here to upload files](#)

File Name	File Size

Industry, employer/employee associations:

Name/Title	Organization

Please upload items related to Industry

[Click here to upload files](#)

File Name	File Size	
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Michigan Works:

Name/Title	Organization

Please upload items related to Michigan Works

[Click here to upload files](#)

File Name	File Size	
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Other governmental or public entities:

Name/Title	Organization

Please upload items related to Other governmental or public entities

[Click here to upload files](#)

File Name	File Size	
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PLEASE NOTE TALENT CONSORTIUM FORMATION SECTION:

- **The Talent Consortium Formation section, found in the Concept Summary application under “Talent Consortium Formation”, allows you the opportunity to upload files that demonstrate the concept was approved at a meeting of the Talent Consortium. This may include minutes, an agenda, resolution or some other written document approved by the Talent Consortium**

Talent Consortium Formation

Please attach one or more files that show that the concept was approved at a meeting of the talent consortium. This could include minutes, an agenda, a resolution or some other written document approved by the TC.

[Click here to upload files](#)

File Name	File Size
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Provide a brief grant program summary description.

Please enter a brief grant program summary description in the box provided in the Concept Summary application under “Grant Detail”. There is a word limit of 500 words or 3,500 characters.

Please provide a brief grant program summary description.

required

Explain the need for the grant.

Please enter the need for the grant in the box provided in the Concept Summary application under “Grant Detail”. There is a word limit of 500 words or 3,500 characters.

Please explain the need for the grant.

required

Explain the anticipated goals, objectives, and outcomes that will measure success.

Please enter the need for the grant in the box provided in the Concept Summary application under “Grant Detail”. There is a word limit of 1,000 words or 7,000 characters.

Please explain the anticipated goals, objectives, and outcomes to measure success.

required

Identify which grant(s) your Talent Consortium is considering applying for:

- Competency-based instruction for high-demand fields
 - School-wide, competency-based learning
 - Talent equipment program (must have 25 percent match)
 - Career development navigator program
-
- **Please check the box(es) of any/all grant(s) that your Talent Consortium is considering applying for in the Concept Summary application under “Grant Detail”**

<p>Please identify which grant(s) the Talent Consortium is considering applying for:</p>	<input type="checkbox"/> Competency Based Instruction for High-Demand fields <input type="checkbox"/> School-wide Competency-Based Learning <input type="checkbox"/> Talent Equipment Program (must have 25% match) <input type="checkbox"/> Career Development Navigator Program
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- **Please complete a summary of Grant Funding Requests provided in the Concept Summary application under “Grant Budget Information”:**
- **Please note** – The budget grant requests by school district or ISD is for approximation. The Talent Consortium may change these amounts for the completion of the Talent Agreement and Grant Application. ***This section will not be scored.*** As each school district and ISD is capped under the law for the amount of grant funds requested, it is necessary to determine if any school district or ISD has exceeded the request. It will also assist the department in planning for the grant review process to determine the amount of possible requests for this round of funding

Grant Budget Information					
Summary of Grant Funding Requests					
School District or ISD	Competency-Based Instruction for High-Demand Fields	Schoolwide/Districtwide Competency-Based Learning Model	Talent Equipment Program	Career Development Navigator Program	Total – may not exceed cap by District or ISD. Tier 1 = \$500,000, Tier 2 = \$300,000, Tier 3 = \$200,000

Please read the Assurances and Certifications portion of the Concept Summary application under “Assurances and Certifications. By clicking “Submit”, you attest to reading and understanding the stated Assurances and Certifications for State Aid Grants:

Assurances and Certifications

SECTION III: ASSURANCES AND CERTIFICATIONS
 — ASSURANCES FOR STATE AID GRANTS —

GRANT AWARD LIMITATIONS

State program grant allocations and awards are based on available legislative appropriations for specific grant programs. The state legislature has the prerogative to make changes in the state budget during the fiscal year. Final grant awards are contingent upon the MDE receiving sufficient state funding to award grants under the program. Not all projects will be fully funded when the total of applicant funding requests exceeds available state funds.

ASSURANCE REGARDING SANCTIONS AGAINST IRAN-LINKED BUSINESSES

The applicant assures that, for any request for proposals or contract renewal for work performed under this grant, it will collect a certification from each bidder that the bidder is not an Iran-Linked Business. An Iran-linked business is not eligible to submit a bid on a request for proposal with a public entity. Recipients must comply with all conditions under P.A. 517 of 2012, "Iran Economic Sanction Act," April 1, 2013.

ASSURANCE CONCERNING MATERIALS DEVELOPED WITH FUNDS AWARDED UNDER THIS GRANT

The grantee assures that the following statement will be included on any publication or project materials developed with funds awarded under this program, including reports, films, brochures, and flyers: "These materials were developed under a grant awarded by the Michigan Department of Education."

CERTIFICATION REGARDING NONDISCRIMINATION UNDER FEDERALLY AND STATE ASSISTED PROGRAMS

The grantee hereby agrees that it will comply with all federal and Michigan laws and regulations prohibiting discrimination and, in accordance therewith, no person, on the basis of race, color, religion, national origin or ancestry, age, sex, marital status or handicap, shall be discriminated against, excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination in any program or activity for which it is responsible or for which it receives financial assistance from the U.S. Department of Education or the Michigan Department of Education.

CERTIFICATION REGARDING TITLE II OF THE AMERICANS WITH DISABILITIES ACT (ADA), P.L. 101-336, STATE AND LOCAL GOVERNMENT SERVICES

- Please read carefully the Metrics for the Concept Summary. This includes scoring information associated with the Concept Summary application.

Metrics for the Concept Summary

Talent Consortium (up to 25 points):

Must include a minimum of one K-12 district or intermediate school district (ISD) and at least two employers or organizations representing employers. Each consortium should consist of a collaboration of stakeholders from industry, education and community organizations that come together in a formal partnership to identify specific talent gaps and develop innovative solutions to close that gap. These groups are not limited by location, size or type of industry or educational provider. A Talent Consortium may also include community colleges, public universities, private nonprofit colleges and private training providers that grant degrees or certifications.

Organization Type	Point(s) allowed	Total Points Allowed per Organization Type
School District or ISD	1 point for each	3
Employers	1 point for each employer and 1 point for each employer commitment letter	10

Postsecondary Partners (proprietary skilled trade programs, community colleges, colleges and universities)	1 point for each postsecondary partner and 1 point for each articulation agreement for high-demand fields	5
Michigan Works – Career Educational Advisory Council	1 point each	3
Industry Associations	1 point each	2
Nonprofits, other governmental or public entities	1 point each	2

Program summary (**up to 25 points**): If the summary is not clear or not innovative – score: 0-10 points; if the summary is innovative, but not clear: 10 -15 points; if the summary is clear and innovative 15-25 points.

The need (**up to 25 points**): Must meet one of the high-demand fields as defined by PA 227 of 2018 ([see Top Careers list](#)) or a zero score will be applied. If the need is not clear – score: 0-15 points; if the need is clear: 15 -25 points.

Explaining goals, objectives and measures (**up to 25 points**): Must clearly meet one of the high-demand fields as defined by PA 227 of 2018 ([see Top Careers list](#)) or a zero score will be applied. If the answer is not innovative or clear – score: 0-15 points; if the answer is clear and innovative – score: 15 -25 points. Concept Summaries scoring 75 or higher may then move on to completing a Talent Agreement for review and scoring. Those that do not score above 75 points will receive feedback to resubmit for a future round of funding.

When you have completed all sections of the Concept Summary application, you have the option to “Save and Close” the application; “Cancel” the application; or “Submit” the application.

- **Please push “Save and Close” to save work and submit later**
- **Please push “Cancel” to cancel the application**
- **Please push “Submit” to submit the application for review**



Michigan Works Career

- **Please direct questions about the Marshall Plan for Talent Concept Summary to:**

MarshallPlan@Michigan.gov.

- **Please direct questions about technical assistance with the electronic application to:**

Mde-gems@michigan.gov