Linking your existing MEIS Account to MILogin

Linking your MEIS account to your MILogin Third Party account:

**The below step must only be done once. If you have done this before (such as when you were getting ready to use Nexsys) then you don't have to do it again.

Go to your MILogin homepage (https://milogintp.michigan.gov/) and click on "Request Access".

From the –*Select Agencies*—dropdown, select Michigan Department of Education

Once you have clicked on the Department name, a list of possible programs will be provided. See the sample below:

From the program list, select the Michigan Education Information System (MEIS) Account Link.

The next screen will look like this:

Select the "I agree to the terms & conditions" radio button, then click "Request Access" button.

The next screen will show your email address and work phone as provided in your MILogin account Profile page:

Verify all information is accurate, then click the Submit button.

A successful submission will end in a Confirmation screen that looks similar to this:

Logout of MILogin and then Log back in. When you return to your MILogin home screen you should see the new system added to your list of MDE systems selections.

NOTE: This may take a couple minutes. DTMB controls this and there is sometimes a delay before it shows up in the list. Usually, the delay is only a couple minutes.

<u>Please Note:</u> MILogin can react differently with different browsers. If you continue to have difficulties please contact the DTMB Client Service Center: 877-932-6424. We encourage you to only call them though if it has been more then 10 minutes. It should look like the below once you have it:

You should receive a system generated email informing you of your access to the MEIS system as well.

Approval for Your request for access to the MEIS application

D DONOTREPLY-MILoginQA@michigan.gov
To Franks, Tamara (MDE)

Reply | Reply All | Forward | ...
Wed 12/2/2020 2:36 PM

Hello Tamara Franks (FranksT1),

Your request for access to the MEIS Application has been approved for use with your MILogin account.
The MEIS application link will be available the next time you log in.

If you are facing any issues, please contact Client Service Center at 517-241-9700 or 1-800-968-2644.

Thanks,
MILogin Team

To complete linking your MILogin account with your MEIS account, select the Michigan Education System Account link (sample screenshot below).

Home Page of Monica Butler

Access your applications by clicking on the application links below

BITMB Department of Technology, Management and Budget (DTMB)

Clarity Project & Portfolio Management

Clarity Project & Portfolio Management

Michigan Department of Education (MDE)

Michigan Education Information System Account Link

NexSys - Next Generation Grant, Application and Cash Management

After you select the Michigan Education Information System (MEIS) Account Link, you will land on the Terms and Conditions page. Please see the sample below:

To continue to the MEIS Account Link, click the Acknowledge/Agree button.

You will then be directed to the MEIS Account Link page.

On this page you will need to enter your MEIS account Login Name, your current MEIS password and check the system Agreement checkbox then select the "Link Account" button. Please keep in mind your MEIS Login and Password are the same as the Login and Password you use to access MDE systems such as GEMS/MARS, MEGS+ and previously CMS.

PLEASE NOTE: If you do not enter the correct MEIS Login and Password after five consecutive tries you will be locked out for 20 minutes. If you are unsure of your MEIS password please visit www.Michigan.gov/MEIS, click the MEIS logo and scroll down to reset your MEIS password.

For additional support with linking your MILogin Third Party Account to your MEIS account please contact the MDE:

Phone: 517-241-5000 or

Email: MDE-EducatorHelp@Michigan.gov

Once you have successfully linked your accounts you will see the *Welcome* banner/page for your MEIS Account Link. The confirmation will note the MILogin User Name linked to the MEIS account:

Michigan Education Information System Account Link
Michigan Department of Education

Welcome to the Michigan Education Information System (MEIS) Account Link

To complete the MILogin and MEIS account link, please do the following:

- Enter your MEIS Login and Password below
- Review the Agreement
- Check the Agreement Checkbox
- Click "Link Account"
- Once complete a confirmation screen will appear

Once you receive the confirmation you will have successfully linked your MILogin and MEIS accounts.

Close this window to return to the MILogin Home page.

If you are having difficulties linking your MILogin and MEIS accounts please contact: 517-335-0505

Press 1 for the Michigan Online Educator Certification System (MOECS), or email MDE-EducatorHelp@michigan.gov.

Press 2 for MDE Programs, then press:
1 for the Michigan Nutrition Data System (MiND).
2 for the Cash Management System (CMS).
3 for the OEAA Secure Site.
4 for the Michigan Electronic Grants System Plus (MEGS+).
5 for the Michigan School Health Survey System or MiPhy.

MiLogin Account StromS Successfuly Linked To MEIS Account stromse1
* = Required

MiLogin Account StromS

This process needs to be completed once for each unique MEIS number you use. If you linked an account and attempt to link the account again, the System will give you the following message noting the MILogin User ID and MEIS Account:

Once this process is completed, you can complete step 2.